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STELLENBOSCH MUNICIPALITY

**SPECIAL MEETING OF SDF DEVELOPMENT WORKING COMMITTEE (DWC) : TUESDAY,
1994-08-02**

Notice is hereby given of the above meeting to be held in the Library Hall, Plein Street, Stellenbosch on **TUESDAY, 1994-08-02 at 17:30** to consider the matters on the attached agenda.

Your organisation is invited to send 5 representatives to the meeting.

CTB Davy
SECRETARY: SDF

1994-07-22

1. **LEAVE OF ABSENCE.**

2. **REPORT OF A MEETING OF THE TECHNICAL SUB-COMMITTEE OF THE DWC (SUB-REGIONAL PLAN), HELD ON 1994-05-26**

The abovementioned report is attached as **PAGES 2 - 3.**

FOR CONFIRMATION.

3. **STELLENBOSCH AND ENVIRONS SUB-REGIONAL PLAN**

The Stellenbosch and Environs Sub-regional Plan is a project initiated by the Western Cape Regional Services Council which is being prepared in close co-ordination with the Stellenbosch Discussion Forum. The Plan aims to produce a spatial framework and policies to guide development and conservation in the Stellenbosch district over the next twenty years. An essential element of the process is the involvement of the local community in the preparation of the plan.

The purpose of the meeting is to:

- introduce the project to key organisations in the area;
- present input from the planners on work underway; and
- agree on an appropriate process for involving local communities in the preparation of the plan.

Background information documents will be distributed to all at the meeting by Zille Shandler.

3.1 **Comments on the summarized document of the goals, objectives, policies and strategies (GOPS) document as per Zille Shandler**

- (a) Thorough background to the project including the role of the SDF
- (b) Present work to date
- (c) People's involvement

3.2 **Next steps in the planning process**

3.3 **Other points for discussion**

4. **DATE OF THE NEXT MEETING**

STELLENBOSCH & ENVIRONS SUB-REGIONAL PLAN

NOTES OF A MEETING OF THE TECHNICAL SUB-COMMITTEE OF THE DEVELOPMENT WORKING COMMITTEE OF THE STELLENBOSCH DISCUSSION FORUM HELD ON 26 MAY 1994 IN THE COUNCIL CHAMBERS

Present:	J Cawood	Stellenbosch Municipality
	L Fourie	Stellenbosch Municipality
	T Newman	Kylemore Ratepayers and Residents Association
	P Louw	Stellenbosch Housing Action Committee
	P Prinsloo	Western Cape RSC (Regional Planning)
	C Halliday	Western Cape RSC (Regional Planning)
	D Shandler	Zille Shandler Associates
	C Green	Zille Shandler Associates
	D Moss	Dennis Moss Partnership
	R Greeff	Dennis Moss Partnership

Welcome and apologies

Prof R Cawood was Chairman. It has since been decided that the secretarial work be assigned to Dennis Moss Partnership.

Comments on Zille Shandler's report

At this discussion of the process for community participation, the 4 steps in the two-stage process previously proposed were discussed. It was recommended that this two stage process be consolidated into one. It was agreed that this would be possible if a balance between bringing plans and proposals to the people and free participation and comment by the people be allowed. It was therefore agreed that the key issues be tested and familiarised before proposals are made. The policy proposals or guidelines then put forward would allow for greater public reaction. For this purpose also it was advocated that the proposal document, as well as any other preparatory documentation, make use of clear illustrations.

Zille Shandler's report was favourably received at the SDF meeting on the 18 May 1994.

Next steps in the planning process

It was pointed out that there is a large interest by the broader Stellenbosch population in the SDF. It was therefore proposed that a special meeting for these role players and other interested or affected parties be convened on 2 August 1994. The SDF would remain as the core under the umbrella of the MDF. Each of the technical members of the sub-committee would also receive a copy of the GOPS document (enclosed). Each of the SDF members would receive a simplified document containing the content of the proposals, by Zille Shandler Associates, together with the invitations. Invitations would also be sent out to other interested parties or role-players and the meeting would be advertised, so maintaining the transparency of these meeting-come-workshops.

At the first open meeting proposed for the 2nd of August, the people themselves would appoint a Chairperson. Summarised versions of the proposals will be made available to all interested parties, while the full documentation will be available from Leon Fourie's office and the public library. The people themselves, then, will decide how to continue with the workshops and be represented geographically.

Date of the next meeting

The next meeting of the Technical Sub-Committee will take place after the workshops have been completed, unless otherwise decided.