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STELLENBOSCH MUNICIPALITY

STELLENBOSCH DISCUSSION FORUM (SDF) : THURSDAY, 1994-02-03

Notice is hereby given of the above meeting between representatives of the Stellenbosch Community Based Organisations and Stellenbosch Town Council in the Council Chambers, Town Hall Complex, Plein Street, Stellenbosch on **THURSDAY, 1994-02-03 at 19:30** to consider the matters on the attached agenda.



SECRETARY

1994-01-27

1. LEAVE OF ABSENCE

2. CONSIDERATION OF MINUTES OF THE SDF AND RELATED MEETINGS

2.1 SDF MEETING HELD ON 1993-12-02

The minutes are attached as PAGES 5 - 10.

FOR CONFIRMATION.

2.2 SPECIAL DWC MEETING HELD ON 1993-12-15

The minutes are attached as PAGES 11 - 18.

RECOMMENDED

that the matters agreed upon be approved by the SDF.

2.3 SPECIAL DWC MEETING HELD ON 1994-01-19

The minutes are attached as PAGES 19 - 22.

RECOMMENDED

that the matters agreed upon be approved by the SDF.

2.4 STEERING COMMITTEE MEETING HELD ON 1994-01-24

The minutes are attached as PAGES 23 - 28.

FOR INFORMATION.

3. STRUCTURING OF LOCAL GOVERNMENT IN THE PRE-INTERIM PERIOD

The SDF agreed on 1993-12-02 (item 2.4) that the following recommendation by the CWC meeting held on 1993-11-22 (item 2.1.1) be accepted:

- (a) that, in terms of the proposed Local Government Transition Bill, 1993, the Stellenbosch Discussion Forum now become a Negotiating Forum and that application be made to the Administrator to formally recognise the Forum;
- (b) that an Ad Hoc Committee comprising of L du Plessis (Facilitator), DEW Schumann, W Nel, MM Ngcofe and EPS Taljaard, together with the necessary advisers (JP Retief to arrange Secretariate) be appointed to address matters such as the area of jurisdiction and appointment of persons on the transitional local council, with report-back to the CWC;
- (c) that the proposed Ad Hoc Committee meet as soon as possible after the Local Government Transition Act, 1993 has been passed by Parliament; and
- (d) that the status and modus operandi and continued existence of the SDF be pursued after the aforementioned matters have been addressed.

RECOMMENDED

- (a) that a progress-report be made to the SDF on 1994-02-03; and

9h30

carry on

Governance by law

MNR

MNR + Services + sit in suspended ended?

✓

Admin + 6 members

Staff or non Staffing

- (b) that the meeting of the Technical Sub-committee of the CWC (Local Government Transition Bill) be arranged before the SDF meeting of 1994-02-03, if possible.

4. OCCUPATION OF ADMINISTRATIVE OFFICES : KAYA MANDI

The SDF agreed on 1993-12-02 (item 2.4):

- (a) that it be noted that further bilateral discussions (item 2.1.2(b)) were arranged for 1993-11-26 but one of the parties did not turn up;
- (b) that it be noted that after discussions between Facilitators V Honey and S Adams and the SANCO/ANC alliance, the alliance indicated that they will reconsider the matter after the Local Government Transition Bill has been passed by Parliament.

The Local Government Transition Bill has now been passed by Parliament.

RECOMMENDED

- (a) that the SANCO/ANC alliance now reconsider the occupation of the Administrative Offices at Kaya Mandi; and
- (b) that item 3(c) (agreed upon) of the minutes of the Special DWG meeting held on 1994-01-19 (PAGE 20) be noted by the SDF.

Moss

5. OVERALL HOUSING DEVELOPMENT BY STELLENBOSCH MUNICIPALITY

The SDF agreed on 1994-12-02 (item 2.6(b)) inter alia:

- (a) that Stellenbosch Municipality immediately proceed with the acquiring and planning of the land adjacent to Dhelinie Street and Schoongezicht farms, with report-back to the SDF and relevant committees by latest February 1994;
- (b) that it be noted that the farms Tweespruit and Bekkerbyl must also be included but that it also be noted that the land adjacent to Dhelinie Street and Schoongezicht Farms need not be acquired because it is already the property of Stellenbosch Municipality; and
- (c) that it also be noted that the socio-economic survey conducted at present to determine the needs of the community, should be completed within two weeks, whereafter application can be made for the necessary funds for housing.

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Private
407
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The Joint Town Council/Management Committee decided at its meeting held on 1993-12-14 that the land adjacent to Dhelinie Street be excluded as it is required for the extension of the sports facilities.

RECOMMENDED

that a progress-report be made to the SDF on 1994-02-03.

↑

6. VOTER EDUCATION

The SDF agreed on 1993-12-02 (item 2.4(c)) that the report by R Rudolph on behalf of the Technical Sub-committee of CWC (Voters Education) be noted and that the said committee pursue the promotion of voter education programmes with the assistance of the Stellenbosch Municipality where possible.

RECOMMENDED

that a progress-report be made to the SDF on 1994-02-03.

7. AVAILABILITY OF LAND FOR THE CIRCUMCISION OF YOUNG XHOSA MEN

The SDF agreed on 1993-12-02 (item 5) that WM Kalazana pursue the matter with municipal officials concerned.

RECOMMENDED

that a progress-report be made to the SDF on 1994-02-03.

8. PLIGHT OF FARM WORKERS TRANSPORTED TO STELLENBOSCH FOR WEEKLY/MONTHLY SHOPPING

The SDF agreed on 1993-12-02 (item 7)

(a) that W Nel take up the matter with the Farm and Rural Workers Support Association; and

(b) that the CWC also be asked to look into the matter.

RECOMMENDED

(a) that a progress-report be made to the SDF on 1994-02-03; and

(b) that the housing situation of farm workers also be addressed by the SDF.

9. FURTHER ITEMS FOR THE SDF MEETING TO BE HELD ON 1994-02-03**9.1 Compilation of Development Framework for the Total Urban Area of Stellenbosch**

A report will be tabled at the SDF meeting.

RECOMMENDED

that the SDF consider the report.

9.2 Metropolitan Area of Local Government

A press statement by the Mayors' Forum of the fringe towns is attached as PAGES 29 - 30.

RECOMMENDED

that the SDF consider the press statement.

Agenda
9.3 **Agreement on Finance, Services and Services Rendering**

A report on the abovementioned matter is attached as PAGES 31 - 35.

RECOMMENDED

that the SDF consider the report. *CWC*

9.4 **Application for Membership : Democratic Party of South Africa**

An application for membership was received from the abovementioned Party.

RECOMMENDED

- (a) that the Technical Sub-committee of the CWC (membership of the SDF) meet on 1994-02-03 at 19:00 to consider the abovementioned application as well as that of the Kaya Mandi Development Forum; and
- (b) that representatives of the Kaya Mandi Development Forum be requested to attend the aforesaid meeting.

9.5 **Occupation of Illegal Structures**

The meeting was informed that occupants of illegal structures were often given notice to vacate the said structures, even when no alternative housing is available.

RECOMMENDED

that the SDF be requested to refer the matter to the DWC for further investigation.

9.6 **Continued functioning of the SDF after the appointment of a Transitional Local Council**

The meeting was asked that the matter of *CWC* part-time personnel for SDF matters also be addressed in due course.

RECOMMENDED

that the SDF be requested to refer the matter to the CWC for further investigation.

9.7 **~~Item 4.1.1~~ Siyakhala and Lindelani : Places of Safety near Koelenhof**

RECOMMENDED

- (a) that the next meeting of the DWC be held in the Council Chambers on 1994-02-10 at 19:30 and that the abovementioned matter be referred to this meeting; and
- (b) that a progress report by the Chief Health Inspector on the implementation of the new Clinic at Kaya Mandi also be submitted to the aforementioned meeting.

MINUTES OF A MEETING HELD BETWEEN REPRESENTATIVES OF THE STELLENBOSCH COMMUNITY BASED ORGANISATIONS AND STELLENBOSCH TOWN COUNCIL IN THE COUNCIL CHAMBERS, TOWN HALL, PLEIN STREET, STELLENBOSCH ON THURSDAY, 1993-12-02 AT 19:30

PRESENT:

Facilitators	: V Honey (Chairperson) S Adams
Joint Stellenbosch Town Council and Management Committee	: DEW Schumann J Caewood SW Oliphant P Hough JP Retief (Adviser) JE Delport (Adviser) L de Villiers (Adviser) CTB Davy (Secretary)
Stellenbosch Ratepayers Association	: P Fourie PG van Breda BJP Pienaar FH Stephens
SHAC	: W Nel WF Ortell HC de Klerk L Barends
ANC	: F Adams R Mastenbroek P Xegwana D Hani (me) N Swartbooi (me)
SANCO	: MM Ngcofe WM Kalazana
National Party	: DC Veldsman AJ Esterhuysen N Flaaten
PAC	: SM Mrali ME Swartz S Setona S Makomazi
Member observers:	
Stellenbosch Chamber of Business	: L Silberbauer
Kaya Mandi Development Forum	: V Myataza
Other observers:	
Lawyers for Human Rights	: R Rudolph

2.4 SPECIAL CWC MEETING DATED 1993-11-22

The minutes are not attached - *previously circulated*.

RECOMMENDED

that the matters agreed upon be approved by the SDF.

2.4 AGREED

that the recommendations be accepted subject to the following amendments:

(a) Item 2.1.1 : Structuring of Local Government in the pre-interim period**AGREED**

- (i) that the matters agreed upon be accepted; and
- (ii) that the terminology for the various Ad Hoc committees be standardised and all sub-committees be referred to as Technical Committees, eg "Technical Sub-committee of CWC (Local Government Transition Bill)".

(b) Item 2.1.2 : Occupation of Administrative Offices : Kaya Mandi**AGREED**

- (i) that it be noted that further bilateral discussions (item 2.1.2(b)) were arranged for 1993-11-26 but one of the parties did not turn up;
- (ii) that it be noted that after discussions between Facilitators V Honey and S Adams and the SANCO/ANC alliance, the alliance indicated that they will reconsider the matter after the Local Government Transition Bill has been passed by Parliament.

(c) Item 2.1.3 : Voters Education**AGREED**

that the report by R Rudolph on behalf of the Technical Sub-committee of CWC (Voters Education) be noted and that the said committee pursue the promotion of voter education programmes with the assistance of the Stellenbosch Municipality where possible.

2.5 STEERING COMMITTEE MEETING DATED 1993-11-22

The minutes are not attached - *previously circulated*.

FOR INFORMATION.

2.5 NOTED.

2.6 SPECIAL DWC MEETING DATED 1993-11-29

The minutes will be tabled and

RECOMMENDED

that the matters agreed upon be approved by the SDF.

2,6 The minutes were tabled - not attached, *previously circulated.***AGREED**

that the recommendations be accepted subject to the following amendments:

(a) Item 2.1.2 : Overall Housing Development by Stellenbosch Municipality**AGREED**

(i) that it be noted that the farms Tweespruit and Lekkerbly must also be included but that it also be noted that the land adjacent to Dhelminie Street and Schoongezicht Farms need not be acquired because it is already the property of Stellenbosch Municipality; and

(ii) that it also be noted that the socio-economic survey conducted at present to determine the needs of the community, should be completed within two weeks, whereafter application can be made for the necessary funds for housing.

(b) Item 3 : Stellenbosch and Environs Sub-Regional Plan : Development and Conservation**AGREED**

(i) that the matters agreed upon be approved; and

(ii) that the Technical Committee of the DWC (Stellenbosch Sub-Regional Plan) should comprise of at least one representative of each organisation (observer-members included) and that the Klapmuts Steering Committee also be co-opted on the aforesaid Technical Sub-committee.

3. MATTERS REFERRED TO THE SDF BY THE STEERING COMMITTEE MEETING HELD ON 1993-11-22**3.1 ITEM 4.1 : DATES FOR SDF AND STEERING COMMITTEE MEETINGS DURING 1994**

The following dates are proposed:

Steering Committee**SDF**

1994-01-31	1994-02-10
1994-03-28	1994-04-14
1994-05-23	1994-06-02
1994-07-26	1994-08-04
1994-09-27	1994-10-07
1994-11-22	1994-12-02

RECOMMENDED

- (a) that the proposed dates be approved by the SDF; and
- (b) that dates for CWC and DWC meetings be considered on an ad hoc basis.

3.1 **AGREED**

- (a) that the dates be regarded as guidelines, to be altered if and when necessary; and
- (b) that the dates of the first two Steering Committee and SDF meetings be changed to the following:

Steering Committee	SDF
1994-01-24	1994-02-03
1994-03-21	1994-04-07

4. **INFORMATION.**

The SDF to be informed on matters of interest relevant to local government.

FOR INFORMATION.

- 4. The meeting was informed that the Local Government Transition Bill will be tabled at the present session of Parliament and must be finalised by 1993-12-22.

NOTED.5. **AVAILABILITY OF LAND FOR CIRCUMCISION OF YOUNG XHOSA MEN**
(14/2/2/1/27)

A copy of a letter dated 1993-11-24 received from the Kaya Mandi Municipality, is attached. (*Not attached - previously circulated*).

FOR CONSIDERATION.5. **AGREED**

that WM Kalazana pursue the matter with municipal officials concerned.

6. **MEMBERSHIP OF THE SDF**

The meeting was informed that the Technical Sub-committee of CWC (Membership of the SDF) met just before the SDF meeting to consider and resolve the applications of the Kaya Mandi Development Forum, National Party Students Branch and ANC Womens League, as agreed by the SDF on 1993-10-07 (item 5.4(d) and (e)).

The said Committee agreed that the number of representatives on the SDF of the ANC, ANC Youth League, ANC Womens League and NP, NP Students Branch, NP Womens Action Committee and other similar groupings be extended from 4 to 5 as well as from 2 to 3 on the two working committees of the SDF. The position of the Kaya Mandi Development Forum will be clarified after consultation with members of the aforesaid Forum.

NOTED.

7. PLIGHT OF FARM WORKERS TRANSPORTED TO STELLENBOSCH FOR WEEKLY/MONTHLY SHOPPING

The meeting was informed that numerous farm workers are transported weekly or monthly from the surrounding farms by truck to do their shopping in Stellenbosch. The particular farm workers are often subjected to inhuman conditions.

AGREED

- (a) that W Nel take up the matter with the Farm and Rural Workers Support Association; and
- (b) that the CWC also be asked to look into the matter.

The meeting adjourned at 21:10 with votes of thanks and Xmas and New Years greetings from:

- (a) the Chairperson to the other two Facilitators, S Adams and L du Plessis and all the members of the SDF, as well as municipal officials concerned; and
- (b) from DEW Schumann to the Chairperson.

CONFIRMED.

CHAIRPERSON

sdf02193/cr

MINUTES OF A SPECIAL MEETING OF THE SDF DEVELOPMENT WORKING COMMITTEE HELD IN THE COUNCIL CHAMBERS, TOWN HALL, PLEIN STREET, STELLENBOSCH ON WEDNESDAY, 1993-12-15 AT 19:30

PRESENT:

Facilitators : V Honey (Chairperson)

Members:

Stellenbosch Municipality : (Me) H Neethling (Adviser)
DJ Hattingh (Adviser)
CTB Davy (Secretary)

Stellenbosch Ratepayers Association : BJP Pienaar
FH Stephens

SHAC : P Louw
HC de Klerk

Observer Members:

Stellenbosch Chamber of Business : L Silberbauer

Stellenbosch Relations Committee : (Me) M Gabriels

Other observers:

Medical Research Council : AJS Benadé
JA Kriek

* * * * *

1. LEAVE OF ABSENCE — Honey

1. RESOLVED

that leave of absence be granted to N Flaaten (National Party), MC Carinus and WJ Bekker (Stellenbosch Sakekamer) and J Cawood, EPS Taljaard and SW Oliphant (Stellenbosch Municipality).

2. **MEDICAL RESEARCH COUNCIL : COMMUNITY HEALTH SERVICES**

A copy of a letter dated 1993-12-07 received from Dr JA Kriek is attached as PAGES 13 - 18.

FOR CONSIDERATION.

2. The meeting was informed of a house-to-house assessment that was made of the nutritional status of children younger than six years in Cloetesville and Kaya Mandi by the Medical Research Council. This assessment has shown an increasing prevalence of undernutrition with age during the first two years in both townships.

Statistics have also shown that the low birth weight rate is nearly three times higher in Cloetesville (18 %) than in Kaya Mandi (7 %), which indicates that an integrated nutrition intervention and supplementation programme is of high priority.

The proposed urban nutrition workshop scheduled for 1994-01-31 to 1994-02-11 can unfortunately not be scheduled to a later date due to the fact that two overseas experts on the matter will be in South Africa at that time.

AGREED

- (a) that a follow-up Special DWC meeting be held on 1994-01-19; and
- (b) that representatives from the schools, medical profession, clinics and other community organisations concerned, also be invited to the meeting.

The meeting was adjourned at 21:15.

CONFIRMED.

CHAIRPERSON

dwc15193/cr



MEDIESE NAVORSINGSRAAD VOEDINGSINTERVENSIË

Francie van Zijlrylaan, Perowvallei, Kaap
ES 19070 Tygerberg 7505, Suid-Afrika
☎ (021) 938-0911 • Faks (021) 938-0321

7 Desember 1993

Mnr Victor Honey
P/a Kunsdepartement
STELLENBOSCH
7600

Faks: 021-8084336

Geagte mnr Honey

baie dankie vir die geleentheid om die voorgename werkswinkel vanaf 31 Januarie tot 11 Februarie 1994 aan die Ontwikkelingskomitee bekend te stel.

Soos aan u verduidelik, sal die eerste week van die werkswinkel hier by die MNR die opleiding van fassiliteerders behels, terwyl die tweede week 'n werkswinkel in Stellenbosch self sal wees.

Aangesien die werkswinkel van 'n multidissiplinêre vlak van verteenwoordiging afhanklik is, en die aangewese persone vir 'n volle week die werkswinkel sal moet bywoon, is dit ons wens om so spoedig moontlik die inligting aan u te verskaf sodat die nodige aanwysing van persone en die nodige reëlings betyds getref sal kan word.

Die werkswinkel is nie bloot 'n gesels nie, maar 'n aktiewe proses van deelname aan die konstruksie van 'n protokol vir die gemeenskap. Hierdie protokol kan dan ook vir die aansoek om fondse op internasionale vlak aangewend word.

Ons hoor graag van u oor die reëlings betreffende die Ontwikkelingskomitee se volgende vergadering.

Groete

DR J A KRIEK
PROJEK KOORDINEERDER

JAK/kb

Foreword

Much attention has been paid in the past to rural poverty and malnutrition. Many successful interventions in different parts of the world have led to a worldwide reduction in the child mortality and malnutrition rates, although malnutrition is still prevalent in many rural parts of the world. However, a new challenge has appeared: the alleviation of urban poverty and malnutrition.

The dramatic demographic explosion in cities of many countries has increased the number of marginalized population groups which live under unacceptable conditions not only in the developing part of the world but also in the so called developed countries. The consequence of the contradiction of poverty and malnutrition side by side with abundance and overnutrition, is more and more social tension in these societies.

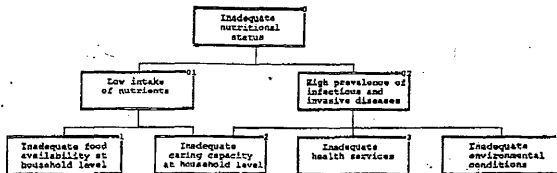
Prompt action is needed if the rising tide of problems is to be stemmed. However, the development of solutions is even more difficult in urban areas than in rural areas due to the

- * greater heterogeneity of problems,
- * higher physical density of the different problems,
- * rapid change of environment and culture,
- * inexperience with successful solutions and management of problems.

Whereas in the rural environment a "magic intervention", such as the GOBI FFF, can be used to alleviate nutritional and poverty problems, based on current knowledge, it appears that the urban situation is too complex for developing comparable urban intervention. Therefore, we propose a "magic methodology" that will tailor interventions to alleviate poverty and nutritional problems in a specific city.

As shown in figure 1, the nutritional situation of individuals or communities is determined by several factors such as food availability, and/or capacity of the family to care for its nutritional and health needs, and/or access to health services and/or adequate environmental conditions. The lack of access to resources which are necessary to satisfy basic needs and maintain an adequate nutritional status manifests the phenotype of poverty. Sustainable improvement in the nutritional situation and alleviation of poverty can only be expected if the main problems are identified and appropriate interventions are implemented. However, since the nature, magnitude, and causes of nutritional problems and the risk groups in the urban area differ from those in the rural, successful interventions in rural areas cannot be transferred simplistically to the urban setting. Rather, urban intervention needs to address specific urban characteristics which call for an interdisciplinary approach for solving the problems of malnutrition and poverty. Solutions can only be expected

Figure 1. Simplified problem roots of nutritional status



The following guidelines describe a learning experience in which different representatives of society come together to share their expertise, ask several urgent questions and develop some answers. This learning experience should be only the beginning of a longer process in which more and more people are involved and included with more and more experiences.

4 What is an UNAW?

- UNAW is the acronym of the words
 - Urban
 - Nutrition
 - Action
 - Workshop
- UNAW is a process of learning. It is a set of procedures and instruments.
- UNAW consists of the following synergistic elements:
 - ① Participation as a framework for studying interdisciplinary nutritional problems in urban areas by all involved groups;
 - ② Visualization which means that all written and oral contributions are documented during and after the workshop in order to guarantee a transparent process.
 - ③ Facilitation of the communication process during the whole workshop so that the expected objectives can be reached

The objectives of the UNAWs to initiate new and appropriate nutritional projects and to plan and conduct research and intervention in a determined city.

UNAW has a few, simple underlying principles which have to be respected by all participants and which are necessary preconditions for the success of the workshop. These include

- The complexity of the urban area calls for an interdisciplinary approach of assessment, analysis, planning, intervention and monitoring.
- Research and Intervention need to be permanently interrelated.
- The nature of the nutritional situation and its underlying causes do not exist in isolation, but are intimately linked with individuals, groups and organizations. Therefore a comprehensive picture of and insight into the opinion of individuals, groups and institutions is part of the reality.
- The quality of the production of an interdisciplinary team is higher than the sum of individual contributions.
- All opinions presented in the workshop are equally valuable and important.
- All participants accept the methodology of UNAW so that the outcome of the workshop can be
 - documented and disseminated to other interested individuals, groups and organizations which were not able to attend the workshop,
 - disseminated to other towns and cities.

I Example of a leaflet announcing an UNAW

Urban Nutrition Workshop

organized by

Institution(s) or organization(s)

under the auspices of

Institution(s) or organization(s)

Place: ...

Date: ...

Objective: The objective of the workshop is to initiate new, appropriate nutritional projects and programs through research and intervention of our city.

Workshop structure: The workshop consists of three parts:

- * First, an interdisciplinary state-of-the-art diagnosis and analysis of the nutritional situation in the city is carried out by the participants.
- * Second, several protocols of research and intervention projects are elaborated in working groups.
- * Finally, the participants agree to future joint initiatives.

Participants: The workshop is directed to all interested individuals, representatives of groups and organizations at the municipal level which are involved with the nutritional situation of the city. The workshop is directed to scientists and professionals not only those in the fields of nutrition or public health but also experts in other fields such as urban planners, economists, ecologists, sociologists, social workers, etc. In addition, the workshop includes representatives of as many different urban communities as possible.

The workshop is carried out with a mixture of plenary sessions, working groups, and individual exchange of opinions.

In general, the state-of-the-art plenary lectures are presented by selected keynote speakers who give an overview of the city situation related to specific topics and by posters which are presented by the participants. However, any other innovative form which helps to inform participants and catalyzes discussion about the city situation shall be utilized. For example, posters brought by the participants will be exhibited. Video films and slide presentations could be shown in the evening or during break times. In case that you want to present a poster, show a film, exhibited reading materials, please note it on the slip of registration.

Urban Nutrition Action Workshop

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In a second stage, small working groups are formed in which a structured procedure is used to discuss and analyze the situation and to propose research or interventions. These proposals are presented in a plenary session with all participants.

According to the objectives of the workshop, a successful outcome is reached if new research and intervention projects which were stimulated by the workshop are carried out in our city. Therefore, in a last session of the workshop the participants should agree an evaluation and perhaps monitoring procedures of future actions based on the protocols elaborated during the workshop.

Registration slip
Urban Nutrition Workshop

Date

Name.....

Institutions/Organization.....

Address..... Tel.....

I would like to present a poster with the title.....

Please note if you have any other material which could be of interest for the workshop participants and could be brought by you

Signature

Date

Please send the slip to:

Address of the organizers

Tel of the organizers

MINUTES OF A MEETING OF THE SDF DEVELOPMENT WORKING COMMITTEE HELD IN THE COUNCIL CHAMBERS, TOWN HALL, PLEIN STREET, STELLENBOSCH ON WEDNESDAY, 1994-01-19 AT 19:30

PRESENT:

Facilitator	:	S Adams (Chairperson)
Members	:	EPS Taljaard SW Oliphant (me) F Osman
Stellenbosch Municipality	:	(me) H Neethling (Adviser) L de Villiers (Adviser) CTB Davy (Secretary)
Stellenbosch Ratepayers Association	:	BJP Pienaar FH Stephens
SANCO	:	MM Ngcofe WM Kalazana

Observer Members:

Stellenbosch Chamber of Business	:	L Silberbauer
Stellenbosch Sakekamer	:	MC Carinus

Other observers:

Medical Research Council	:	AJS Benadé JA Kriek
University of Stellenbosch	:	(me) M Senekal
Stellenbosch Child and Family Welfare Society	:	(me) V Saville
USKOR	:	(me) L Burger
Kaya Mandi Clinic	:	(me) M Mayembana

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1. **LEAVE OF ABSENCE**1. **RESOLVED**

that leave of absence be granted to N Flaaten (National Party) and SP Kruger (Chamber of Business).

2. **MINUTES OF THE SPECIAL DWC MEETING HELD ON 1993-12-15**

The above minutes are not attached - *previously circulated.*

A copy of the circular sent to the various organisations concerned is attached as PAGES 21 - 22.

FOR CONSIDERATION.**2. AGREED**

- (a) that the minutes be noted;
- (b) that each organisation be invited to send one (or two) representatives to the proposed workshop; and
- (c) that the Medical Research Council also contact the local authorities from the surrounding areas such as Pniel, Kylemore and Johannesburg.

3. KAYA MANDI : ISSUING OF ACCOUNTS FOR SERVICES RENDERED

The meeting was informed that there was a 66 % response to the first accounts that were issued. Letters were sent to those who did not pay, resulting in a total response of 80 %. Payment of December accounts however dropped to 45 % and reminders are presently being sent to those who did not respond.

Only a handful refused to accept accounts.

The following problems must be addressed:

- (a) houses are not properly numbered;
- (b) what action must be taken against those who do not settle their accounts;
- (c) problems Telkom has with access in delivery of accounts; and
- (d) investigation must be undertaken by Telkom re the establishment of a Post Office in Kaya Mandi.

AGREED

- (a) that the numbering of all relevant houses be proceeded with but that notice to the effect be given beforehand;
- (b) that action to be taken against those who do not pay their accounts be addressed by the SDF; and
- (c) that it be noted that the occupying of the Administrative Offices at Kaya Mandi has been suspended but that clarity on the vacating thereof must still be finalised (possibly by 1994-01-28).

The meeting adjourned at 20:30.

CONFIRMED.

CHAIRPERSON

Ref: 3/2/4/2/3/4

1993-12-20

CIRCULAR TO: MEMBERS OF THE STELLENBOSCH DISCUSSION FORUM (SDF)
 SCHOOLS
 UNIVERSITY OF STELLENBOSCH
 TECHNICAL COLLEGE
 CHILD AND FAMILY WELFARE
 STELLENBOSCH HOSPITAL
 CLINICS
 MEDICAL PROFESSION
 EIKESTADNUUS

MEDICAL RESEARCH COUNCIL (MRC) : NUTRITION INTERVENTION PROGRAMME

The Medical Research Council (MRC) has a number of projects through which they use their expertise, especially that of research, to address issues relating to community health.

One of these projects relate to the nutrition needs of communities and in particular those of disadvantaged communities.

They wish to implement such a programme -

A NUTRITION INTERVENTION PROGRAMME FOR PREGNANT WOMEN AND PRE-SCHOOL CHILDREN RESIDING IN CLOETESVILLE AND KAYA MANDI -

here in Stellenbosch.

The success of any such project depends on the most comprehensive and representative community involvement possible. Because of this Dr Kriek, who is the project co-ordinator, made contact with the Stellenbosch Discussion Forum (SDF). The SDF is seen as probably the most representative forum at present in Stellenbosch comprising of statutory bodies and community based organisations.

Because of the need to have maximum benefit from two visiting researchers from overseas who will be in South Africa in January and February 1994, there was no time to put the issue on the agenda of the SDF in the correct way and, as Chairperson, I took the liberty of calling a special meeting of the Development Working Committee so as to suggest a way forward.

Those present felt that this was an issue that the SDF would wish to support and have suggested calling a meeting of all groups involved with the SDF, as well as schools, clinics, the organised Stellenbosch medical practitioners, church groups and local companies who are running clinics for their staff.

There is a need for those who are directly involved with health services to be informed and become involved; as well as a need for developing a broad community support system.

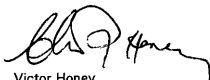
Because of the circumstances which have given rise to a socio-economical environment which has had such a devastating effect on our community, we would like to call for the co-operation of all those interested in making some sort of meaningful contribution to a healthy Stellenbosch community.

It would be incorrect to believe that this is a Kaya Mandi, Idas Valley of Cloeteville problem. It is a Stellenbosch problem that equally affects those in the central business district, the homes in Brandwacht and Paradykloof and the surrounding industries.

We appeal to you to send at least one representative to the meeting on 1994-01-19 at 19:30 in the Council Chambers, Town Hall Complex, Plein Street, Stellenbosch when the MRC will be able to put their proposals to the community.

SUPPORT FOR THE PROJECT MAY INVOLVE NO MORE THAN TAKING NOTE OF IT; OR GIVING IT YOUR MORAL SUPPORT; OR COMMUNICATING A MESSAGE; OR ENCOURAGING AND ALLOWING STAFF TO ATTEND A MEETING OR A COURSE.

What is important is that it is not seen as an intervention solely from outside but as a community supported healing from within.

A handwritten signature in black ink, appearing to read 'Victor Honey', written in a cursive style.

Victor Honey
CHAIRPERSON: SDF

circ/cr

MINUTES OF SDF STEERING COMMITTEE MEETING OF REPRESENTATIVES OF COMMUNITY BASED ORGANISATIONS AND STELLENBOSCH TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, TOWN HALL COMPLEX, PLEIN STREET, STELLENBOSCH ON MONDAY, 1994-01-24 AT 19:30

PRESENT:

Fasilitator : CVR Honey (Chairperson)
S Adams

Members:

Stellenbosch Municipality : J Cawood
JP Retief (Adviser)
L de Villiers (Adviser)
CTB Davy (Secretary)

SANCO : MM Ngcofe

SHAC : P Louw

Stellenbosch Ratepayers Association : BJP Pienaar

Observer Members

Chamber of Business : LC Silberbauer

* * * * *

1. LEAVE OF ABSENCE

1. NONE.

2. CONSIDERATION OF MINUTES OF SDF AND RELATED MEETINGS

2.1. STEERING COMMITTEE MEETING DATED 1993-11-22

The minutes are not attached - *previously circulated.*

FOR CONFIRMATION.

2.1 RESOLVED

that the minutes be approved subject to the following amendments:

2.1.1 Attendance List

Delete in organisations present: "*National Party Students' Branch*" the word "*Students' Branch*".

2.1.2 Item 4.1.1 : Siyakhala and Lindelani : Places of Safety near Koelenhof**RECOMMENDED**

- (a) that the next meeting of the DWC be held in the Council Chamber on 1994-02-10 at 19:30 and that the abovementioned matter be referred to this meeting: and
- (b) that a progress report by the Chief Health Inspector on the implementation of the new Clinic at Kaya Mandi also be submitted to the aforementioned meeting.

2.2 SDF MEETING DATED 1993-12-02

The minutes are not attached - *see item 2.1 of the SDF agenda of 1994-02-03.*

FOR INFORMATION.**2.2 NOTED.****2.3 SPECIAL DWC MEETING DATED 1993-12-15**

The minutes are not attached - *see item 2.2.*

RECOMMENDED

that the matters agreed upon be approved by the SDF.

2.3 AGREED

that the recommendation be accepted.

2.4 SPECIAL DWC MEETING DATED 1994-01-19

The minutes are not attached - *see item 2.3.*

RECOMMENDED

that the matters agreed upon be approved by the SDF.

2.4 AGREED

that the recommendation be accepted.

3. STRUCTURING OF LOCAL GOVERNMENT IN THE PRE-INTERIM PERIOD

The SDF agreed on 1993-12-02 (item 2.4) that the following recommendation by the CWC meeting held on 1993-11-22 (item 2.1.1) be accepted:

- (a) that, in terms of the proposed Local Government Transition Bill, 1993, the Stellenbosch Discussion Forum now become a Negotiating Forum and that application be made to the Administrator to formally recognise the Forum;
- (b) that an Ad Hoc Committee comprising of L du Plessis (Facilitator), DEW Schumann, W Nel, MM Ngcofe and EPS Taljaard, together with the necessary advisers (JP Retief to arrange Secretariate) be appointed to address matters such as the area of jurisdiction and appointment of persons on the transitional local council, with report-back to the CWC;
- (c) that the proposed Ad Hoc Committee meet as soon as possible after the Local Government Transition Act, 1993 has been passed by Parliament; and
- (d) that the status and modus operandi and continued existence of the SDF be pursued after the aforementioned matters have been addressed.

RECOMMENDED

that a progress-report be made to the SDF on 1994-02-03.

3. AGREED

- (a) that the recommendation be accepted; and
- (b) that the meeting of the Technical Sub-committee of the CWC (Local Government Transition Bill) be arranged before the SDF meeting of 1994-02-03, if possible.

4. OCCUPATION OF ADMINISTRATIVE OFFICES : KAYA MANDI

The SDF agreed on 1993-12-02 (item 2.4):

- (a) *that it be noted that further bilateral discussions (item 2.1.2(b)) were arranged for 1993-11-26 but one of the parties did not turn up;*
- (b) *that it be noted that after discussions between Facilitators V Honey and S Adams and the SANCO/ANC alliance, the alliance indicated that they will reconsider the matter after the Local Government Transition Bill has been passed by Parliament.*

The Local Government Transition Bill has now been passed by Parliament.

RECOMMENDED

that the SANCO/ANC alliance now reconsider the occupation of the Administrative Offices at Kaya Mandi.

MINUTES :

MINUTES :

STEERING COMMITTEE MEETING OF THE
STELLENBOSCH DISCUSSION FORUM (SDF)

1994-01-24

4. AGRE

(a)

(b)

9.3

Agreement on Finance, Services and Services Rendering**AGREED**

that the SDF consider the report.

9.4

Application for Membership : Democratic Party of South Africa

An application for membership was received from the abovementioned Party.

AGEEED

5. OVER

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(a)

(b)

(a) that the Technical Sub-committee of the CWC (membership of the SDF) meet on 1994-02-03 at 19:00 to consider the abovementioned application as well as that of the Kaya Mandi Development Forum; and

(b) that representatives of the Kaya Mandi Development Forum be requested to attend the aforesaid meeting.

9.5

Occupation of Illegal Structures

The meeting was informed that occupants of illegal structures were often given notice to vacate the said structures, even when no alternative housing is available.

AGREED

that the SDF be requested to refer the matter to the DWC for further investigation.

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9.6

Continued functioning of the SDF after the appointment of a Transitional Local Council

The meeting was asked that the matter of part-time personnel for SDF matters also be addressed in due course.

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that the SDF be requested to refer the matter to the CWC for further investigation.

The meeting adjourned at 20:55.

6. VOTEI

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CHAIRPERSON

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26 January 1994

PRESS STATEMENT

BOUNDARY OF CAPE METROPOLITAN AREA

During the past number of weeks, opinions have been expressed and standpoints have been taken in the media by a number of parties relating to the demarcation of a metropolitan area for the Western Cape region.

This press statement is issued to put into perspective the position of Stellenbosch, Somerset West, Strand, Gordons' Bay, Wellington, Paarl and Franschhoek relating to these matters.

In the first instance the position of the town councils of the above towns must be viewed against the background of the constitutional reform process as is determined by the Interim Constitution, specifically as it relates to the restructuring of local government. In the latter regard it is important to note that in accordance with the Local Government Transition Act, local negotiating forums must be established and the geographical areas of such forums must be determined during the pre-interim phase of the restructuring of local government. The pre-interim phase will apply in the period 20 January 1994 up to the election of local government.

In accordance with the Local Government Transition Act, proposals for the composition of negotiating forums and the demarcation of forum areas, must be submitted for consideration to the Administrator of the Cape within 90 days of the promulgation of the Local Government Transition Act.

As was recently reported in the media, a working group of the Cape Metropolitan Negotiating Forum has proposed that the boundaries of the Western Cape Regional Services Council be provisionally adopted as the boundaries of the Cape Metropolitan Area and that the final demarcation thereof, be undertaken during the interim phase. In accordance with these proposals, the above-mentioned towns as well as the agricultural areas surrounding them, would be incorporated into the Cape Metropolitan Area.

It was also reported in the media that discussions have already taken place between the Cape Metropolitan Negotiation Forum and the town councils of Stellenbosch, Somerset West, Strand, Gordons' Bay, Paarl and Wellington relating to the above matters. On behalf of the above-mentioned town councils, we wish to record that such a statement is incorrect as such discussions was considered premature by the councils concerned.

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① Stel. Forum area

Against the background of the principles entrenched in the Interim Constitution and the Local Government Transition Act with regard to the democratic decision-making procedures, the town councils of the above-mentioned towns have decided that they cannot commit their towns to membership of the Cape Metropolitan Negotiating Forum, and therefore also, cannot accept the proposal for the incorporation of the towns and the surrounding agricultural areas in a future metropolitan area, not even for provisional purposes. This standpoint is based on the view that these issues have not been considered by the communities that would be affected by it. In particular, we feel very strongly that any decision of the existing town councils regarding the incorporation or not of the said towns in any future metropolitan government area would, at this stage, run contrary to the decision-making procedures provided for in the interim constitution and the Local Government Transition Act as it would undermine the democratic processes provided for. In the latter regard it must be noted that the pre-interim phase of local government reform, specifically provides the opportunity to negotiate these matters.

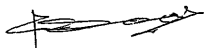
It is therefore the considered opinion of the town councils of the above-mentioned towns, that the opportunity provided for in the Local Government Transition Act to consider these delicate and complex issues in an informed and democratic manner, should be respected.

After careful consideration of the relevant information at present available to us, we are furthermore of the opinion that the incorporation of our towns and the surrounding agricultural areas, would be in conflict with the guidelines for the demarcation of metropolitan areas as per the Local Government Transition Act. It is therefore of decisive importance that this matter be scientifically investigated and thoroughly considered before any decision is made relating to the future metropolitan area.

Due to the necessity for the affected communities to be in a position to take an informed decision about these issues, we have decided that an independent and professional report must be prepared relating to the relevant factors that need to be considered in the demarcation of the Cape Metropolitan Area.

The above-mentioned report is at present being prepared by a team of consultants appointed for this purpose and will be submitted for consideration to all the affected forums and interested and affected parties during February 1994 with the objective that a recommendation be made to the Administrator in accordance with the stipulations of the Local Government Transition Act.

We believe that this procedure would enjoy the support of the negotiating forums of our respective towns and the surrounding rural communities as well as the Cape Metropolitan Negotiating Forum.



J. VAN SCHOOR
CHAIRMAN MAYORS FORUM OF FRINGE TOWNS

*town councils
&
forums*

AGREEMENT ON FINANCE, SERVICES AND SERVICE RENDERING

1. PREAMBLE

Whereas the signatories agree that a financial, services and service rendering crisis exists, especially in black local authority areas, and wish to resolve that crisis, the signatories commit themselves to a process to promote and expedite the normalisation and stabilisation of the situation.

The signatories acknowledge that the adoption of the Local Government Transition Act, 1993 by Parliament will mark the start of the process of restoring legitimacy and credibility to local government in general, and stability and viability to local government in general, and stability and viability to local government finance, services and service rendering in particular.

2. AGREEMENT

The signatories therefore agree to the following:

2.1 Services and Service Rendering

2.1.1 Transitional councils, established in terms of the Local Government Transition Act, shall immediately commence with a programme to:

- (a) resume municipal services and service rendering;
- (b) improve the rendering and maintenance of such services; and
- (c) upgrade and extend the services in its area of jurisdiction.

- 2.1.2 While the primary responsibility of ensuring the availability of all essential services is vested in local government, the financing, planning and implementation will require regional and national financing and support.
- 2.1.3 A local government shall make provision for access by all persons residing within its area of jurisdiction to water, sanitation, transportation facilities, electricity, primary health, education, housing and security: Provided that such services are rendered in an environmentally sustainable manner and are financially and physically practicable.
- 2.1.4 Residents need to experience a visible and sustained improvement in the quality and quantity of services and service rendering over a time.
- 2.1.5 The immediate priority is to provide services to a level that meets basic health and functional requirements for each resident. The medium term goal is to provide services to a level that meets the basic requirements for sustained economic activity for each resident, and the community as a whole. The long term goal is to provide services to a level that promotes equal and equitable access to all such services for all persons situated within the area of jurisdiction of a local authority.

2.2 Finance

- 2.2.1 All municipal finance should be based on the principle of one municipality, one taxbase.
- 2.2.2 Transitional councils shall utilise all resources within their areas of jurisdiction on an efficient and equitable basis.
- 2.2.3 In order to address historical backlogs, transitional councils will require fiscal transfers from other tiers of government.

2.2.4 On a decision of a local government forum as contemplated by section 6 of the Local Government Transition Act, the competent legislative authority shall deal with arrears in respect of service charges owed by residents, no later than 30 days after the promulgation of the Local Government Transition Act, or after such earlier date as agreed upon in terms of locally negotiated agreement: Provided that where a forum cannot reach an agreement on the matter, it shall be referred to the Administrator for a decision; and furthermore Provided that debts accrued after the date of promulgation of said Act shall not be dealt with in such a manner.

2.2.5 Transitional councils should not inherit debts and liabilities accumulated by black local authorities except in so far as such debts or liabilities are in respect of infrastructure that will generate revenue or can be utilised for the purpose for which it was provided: Provided that other debts and liabilities shall be dealt with by or in consultation with the competent legislative authority in each instance.

2.3 Tariffs

2.3.1 The cost of providing services must, as far as possible, be recovered by the relevant tariff structures.

2.3.2 The capital and associated costs of providing or extending municipal services shall be equitably borne within the area of jurisdiction of the Transitional Council.

2.3.3 The principle of equity in tariffs for different municipal services and service rendering shall apply across all classes of consumers in the area of jurisdiction of Transitional Councils.

2.3.4 Transitional Councils shall, in their discretion, determine such interim tariffs as may be appropriate for the restoration of good governance in their area

of jurisdiction.

2.3.5 Tariff structures should be set in such a manner that they address the problems of poverty and unemployment.

2.4 Payment for Services

2.4.1 The principle of payments for services is accepted by all parties and payment for services should continue or commence on or before the date contemplated in subsection 2.2.4 of this Agreement.

2.4.2 Where services are inadequately provided, or do not meet basic standards, a Transitional Council may, in its discretion, apply an interim tariff as contemplated in subsection 2.3.4, until such services are adequately restored.

2.4.3 Procedures must be established to deal with cases of genuine indigence.

2.4.4 Equitable and fair default procedures to deal with instances of non-payment for services, must be established by Transitional Councils in accordance with national guidelines.

2.4.5 Transitional Councils must immediately take all practical steps to enhance payment for services, especially in areas where such steps or measures have been disrupted. This includes, *inter alia*, the compilation or updating of all municipal records, the rendering and delivery of accurate accounts on a regular (preferably monthly) basis, the establishment of properly administered offices to receive payments and issue receipts.

2.4.6 Failure to deliver statements of accounts, shall not absolve any consumer from the liability to pay for municipal services rendered and consumed.

2.5 Promoting the Agreement

All parties to this Agreement hereby undertake to promote all aspects of the Agreement as from the date of the promulgation of the Local Government Transition Act, 1993.